

# **KOL CHAI HATCH END JEWISH COMMUNITY**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MAY 2013**

**CHARITY NO. : 299063**

**KOL CHAI HATCH END JEWISH COMMUNITY**  
434 Uxbridge Road  
Hatch End  
Pinner  
Middlesex, HA5 4RG

**KOL CHAI HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MAY 2013**

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**CONTENTS**

	Page
Trustees' Report	1 – 3
Independent Accountant's Report	4
Summary of Restricted Funds	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 – 14

# KOL CHAI HATCH END JEWISH COMMUNITY

(An unincorporated charity)

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2013

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The Trustees present their report and accounts for the year ended 31 May 2013

### **Objects and Organisation of the Charity and Principal Activities**

Kol Chai Hatch End Jewish Community is a charity established under a charitable trust and governed by its constitution. The objects of the charity are as defined by its constitution and its principal activity is that of a Synagogue and Jewish Community. In particular, there is an emphasis on the educational work of the community.

The charity is organised and administered by its elected Management Committee and Executive Officers. The Management Committee meets each month. The Executive Officers, in addition to attending the Management Committee meetings, also meet separately, once a month.

The Trustees (i.e. the Management Committee members) have considered the major risks to which the Charity is exposed.

### **Development, Activities and Achievements this Year**

Kol Chai Hatch End Jewish Community continues to develop the breadth and depth of activities (spiritual and non-spiritual) that it offers members. The educational, social and other charitable works of the charity have continued to expand.

### **Balance Sheet and Statement of Financial Activities**

The Statement of Financial Activities shows that for the year to 31 May 2013 the charity recorded a surplus of £15,077 (2012: £20,462) before transfers to the Building Fund and Capital Reserve.

In accordance with our long established charitable principles, we have continued this year to raise money for our own trust funds and to collect for the benefit of outside charities.

Although our balance sheet continues to show a reasonable level of net assets of £426,808 (2012: £411,731), we need to continue focus on reducing our bank loan. The outstanding bank loan of £90,379 (2012: £112,885) is repayable by 2022.

### **Available Funds**

This year the trading surplus, which was achieved following the maintaining subscription rates and membership, and from donations and various activities, has maintained the positive cash flow into the Charity. On the basis that membership numbers remain at least at the current level and donations and fundraising efforts continue to provide suitable funds, the year ahead should enable the community to operate within available resources.

**KOL CHAI HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2013**

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**Trustees**

The Honorary Offices as defined in the constitution are also the Trustees of the Charity. There are no other Trustees.

The Trustees who served during the year were:

A Etkind (Chairman), S Astaire, M Brownstone, M Cass, M Collins, G Corre, A Davis, M Davis, K De Swarte, P Decker, R Decker, A Gaffin, P Gartenberg, R Gerstein, P Grant, K Leaman, R Mackey, C Reid, J Sabel, M Samuels, H Shapiro

The Trustees are elected by the members of the Community at the Annual General Meeting. In the event of any of these offices not being filled at the Annual General Meeting or falling vacant during the year, the Management Committee may appoint a suitable member to hold office until the next Annual General Meeting.

No payments have been made to the Trustees in respect of expenses incurred for services provided to the charity.

**Statement of Trustees' Responsibilities**

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and its results for that period. In preparing those financial statements, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

**KOL CHAI HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2013**

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The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the synagogue's constitution, and The Charities (Accounts and Reports) Regulations 2005.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report was approved by the Trustees on 9 Jan 2014 and signed on their behalf.



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(Treasurer)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
KOL CHAI HATCH END JEWISH COMMUNITY ("KOL CHAI")**

I report on the accounts of Kol Chai for the year ended 31 May 2013, which are set out on pages 5 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Jeremy Bard ACA  
Cornercroft, Loudwater Heights, Rickmansworth, Herts WD3 4AX**

Date: 9 JANUARY 2014

**KOL CHAI HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**SUMMARY OF RESTRICTED FUNDS AT 31 MAY 2013**

	Restricted Funds						Total	
	Building Reserve Note 8 £	Welfare Fund Note 9 £	PA Fund Note 10 £	Educational Trust Fund Note 11 £	Discretionary Fund Note 12 £	World Jewry Fund Note 13 £	Next Generation Note 14 £	Restricted Funds at 31/05/2013 £
Incoming Resources								
Contributions and donations				704	350		3,837	4,187
High Holyday appeal								704
Fund raising	1,323							1,323
<b>Total incoming resources</b>	<b>1,323</b>			<b>704</b>	<b>350</b>		<b>3,837</b>	<b>6,214</b>
Resources Expended								
Donations given				-500	-400		-824	-900
Other direct charitable expenses								-824
Management and administration of the charity								
<b>Total Resources Expended</b>	<b>0</b>			<b>-500</b>	<b>-400</b>		<b>-824</b>	<b>-1,724</b>
<b>Net incoming/(outgoing) resources for the period</b>	<b>1,323</b>	<b>0</b>	<b>0</b>	<b>204</b>	<b>-50</b>		<b>3,013</b>	<b>4,490</b>
Transferred between Funds								
Transfer to Capital Reserve	-23,046							-23,046
Contribution from membership subscriptions	5,724			204	-50	0	3,013	5,724
<b>Net funds for the period</b>	<b>-15,999</b>	<b>0</b>	<b>0</b>	<b>204</b>	<b>-50</b>	<b>0</b>	<b>3,013</b>	<b>-12,832</b>
Funds as at 31 May 2012	-47,762	2,391	866	4,239	550	-100	23,735	-16,081
<b>Fund balances carried forward at 31 May 2013</b>	<b>-63,761</b>	<b>2,391</b>	<b>866</b>	<b>4,443</b>	<b>500</b>	<b>-100</b>	<b>26,748</b>	<b>-28,913</b>

**KOL CHAI HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MAY 2013**

	Note	<u>Restricted Funds</u>	<u>Unrestricted Funds</u>		Total
		31/05/2013	Income & Expenditure Note 6	General Reserve Note 6	Capital Reserve Note 7
		£	£	£	£
<b>Incoming Resources</b>					
Membership subscriptions			166,637		161,626
Income tax repayment on subscriptions & donations		900	38,683		42,398
Parental contributions to religion school expenditure			5,785		7,833
Rental income			1,375		1,425
Contributions and donations		3,287	23,238		21,849
High Holyday appeal		704	6,336		7,048
Bank interest			0		1
Fund raising		1,323	10,652		27,291
<b>Total incoming resources</b>		<b>6,214</b>	<b>252,706</b>		<b>269,471</b>
<b>Resources Expended</b>					
Donations given		-900	-7,303		-10,676
Other direct charitable expenses	6	-824	-33,592		-38,207
Management and administration of the charity	6		-201,224		-200,126
<b>Total resources expended</b>		<b>-1,724</b>	<b>-242,119</b>		<b>-249,009</b>
<b>Net (outgoing)/incoming resources for the period</b>		<b>4,490</b>	<b>10,587</b>		<b>20,462</b>
<b>Transferred between Funds</b>					
Transfer to Capital Reserve		-23,046		23,046	0
Contribution from membership subscriptions		5,724	-5,724		0
Building amortisation	2		10,376	-10,376	0
<b>Net funds for the period</b>		<b>-12,832</b>	<b>15,239</b>	<b>12,670</b>	<b>20,462</b>
Funds as at 31 May 2012		-16,081	20,414	3,000	411,731
Fund balances carried forward at 31 May 2013		<b>-28,913</b>	<b>35,653</b>	<b>3,000</b>	<b>411,731</b>
					<b>426,808</b>

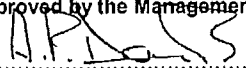


**Kol Chai Hatch End Jewish Community**  
(An unincorporated charity)

**BALANCE SHEET AS AT 31 MAY 2013**

	NOTES	2013		2012	
		£	£	£	£
<b>FIXED ASSETS</b>					
Land and buildings	2		507,447		517,823
Fixtures, fittings and equipment	2		4,577		5,951
			512,024		523,774
<b>CURRENT ASSETS</b>					
Debtors and prepayments	3	15,333		16,525	
Bank and cash balances		3,290		777	
		18,623		17,302	
<b>CREDITORS</b>					
Amounts falling due within one year	4	-26,210		-38,461	
<b>NET CURRENT (LIABILITIES) / ASSETS</b>			-7,587		-21,158
<b>CREDITORS</b>					
Amounts falling due in more than one year	5		-77,629		-90,885
<b>NET ASSETS</b>			426,808		411,731
<b>Unrestricted Funds</b>					
Income and expenditure account	6	35,653		20,414	
General reserve	6	3,000		3,000	
Capital reserve	7	417,068		404,398	
			455,721		427,812
<b>Restricted Funds</b>					
Building fund reserve	8	-63,761		-47,762	
Welfare fund	9	2,391		2,391	
PA fund	10	866		866	
Educational trust fund	11	4,443		4,239	
Rabbi's discretionary fund	12	500		550	
World Jewry fund	13	-100		-100	
Next Generation		26,748		23,735	
			-28,913		-16,081
			426,808		411,731

Approved by the Management Committee

  
Adam Davis - Treasurer

Date: 9 Jan 2014

**KOL CHAI - HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MAY 2013**

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**1 ACCOUNTING POLICIES**

**The accounts have been prepared under the historical cost convention.**

The accounts have been prepared in accordance with applicable accounting standards, the Statemen Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 1993.

**Fixed Assets and Depreciation**

Freehold premises comprise the cost of land and building. The land is not depreciated; the building is amortised at 2% per annum. Fixtures, fittings and equipment are depreciated at the rate of 25% of net value per annum.

**Income Tax Repayments**

Income tax repayments on subscriptions are credited to income and expenditure account only when received, or accrued for only when receipt can be anticipated with certainty.

**2 FIXED ASSETS**

**Freehold Premises**

The freehold premises comprise the cost of land and buildings at Woodridings Yard, Hatch End, Pinner, Middlesex, and include legal and professional fees and other associated costs.

**Land and Buildings**

	2013 £	2012 £
<b>Cost</b>		
At beginning of the year	618,789	618,789
Additions to new building costs during the year		-
At the end of the year	<u>618,789</u>	<u>618,789</u>
<b>Amortisation</b>		
At the beginning of the year	100,966	90,590
Charge for the year	10,376	10,376
At the end of the year	<u>111,342</u>	<u>100,966</u>
<b>Net Book Value</b>		
At the beginning of the year	<u>517,823</u>	<u>528,199</u>
At the end of the year	<u>507,447</u>	<u>517,823</u>

# KOL CHAI - HATCH END JEWISH COMMUNITY

(An unincorporated charity)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2013

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2 **FIXED ASSETS** (continued)

	2013 £	2012 £
<b>Fixtures, fittings and equipment</b>		
<b>Cost</b>		
At the beginning of the year	32,565	32,285
Additions during the year	<u>145</u>	<u>280</u>
At the end of the year	<u><u>32,710</u></u>	<u><u>32,565</u></u>
<b>Depreciation</b>		
At the beginning of the year	26,614	24,724
Charge for the year	<u>1,519</u>	<u>1,890</u>
At the end of the year	<u><u>28,133</u></u>	<u><u>26,614</u></u>
<b>Net Book Value</b>		
At the beginning of the year	<u>5,951</u>	<u>7,561</u>
At the end of the year	<u><u>4,577</u></u>	<u><u>5,951</u></u>

# KOL CHAI - HATCH END JEWISH COMMUNITY

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2013

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	2013 £	2012 £
<b>3</b>		
<b><u>DEBTORS AND PREPAYMENTS</u></b>		
Income tax repayments	11,528	12,000
Subscriptions and prepayments	<u>3,805</u>	<u>4,525</u>
	<u>15,333</u>	<u>16,525</u>
<b>4</b>		
<b><u>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</u></b>		
Bank overdraft	3,405	4,941
Taxation and Social Security	2,412	2,306
Subscriptions received in advance and accrued expenses	7,643	9,214
Bank loan	<u>12,750</u>	<u>22,000</u>
	<u>26,210</u>	<u>38,461</u>

The bank overdraft is repayable on demand.

The bank loan repayable within one year is the estimate of loan repayments net of estimated interest chargeable. (see Note 6)

**5**

**CREDITORS: AMOUNTS FALLING DUE  
IN MORE THAN ONE YEAR**

Bank loan	<u>77,629</u>	<u>90,885</u>
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A bank loan was taken in 2003 from the Royal Bank of Scotland Plc for £250,000 to fund the extension of the Synagogue premises. The loan is repayable by 31 March 2028 at an interest rate of 1.875% over the bank's base rate. There are no penalties for early repayment of the loan. The repayments on the loan have been rescheduled to complete during 2022 (previously 2017). The loan is secured by a charge over the freehold premises and other assets and the bank has issued its right of recourse to the Synagogue Trustees.

# KOL CHAI - HATCH END JEWISH COMMUNITY

(An unincorporated charity)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2013

### 6 INCOME AND EXPENDITURE ACCOUNT

	2013	2012
	£	£
Surplus/(Deficit) brought forward	20,414	-1,817
Surplus for the year after transfer to Building Reserve	4,863	11,855
	<u>25,277</u>	<u>10,038</u>
Transfer Capital Reserve (Note 7) - Building Amortisation	10,376	10,376
Surplus carried forward	35,653	20,414
General reserve	3,000	3,000
Surplus carried forward	<u>38,653</u>	<u>23,414</u>

#### **Expenses** (see Page 6)

Salaries, fees and National Insurance	108,848	106,191
Jewish Joint Burial Society	24,733	23,303
MRJ Membership fees	29,844	29,719
Board of Deputies fees	440	440
Insurance	3,755	3,557
Printing, postage and stationery (incl. Koleinu)	6,539	6,921
Prayer books	145	589
Bank charges and interest	1,729	1,563
Building services, maintenance and renewals	8,031	8,027
Sundry expenses	1,225	2,154
Depreciation and amortisation	11,895	12,266
Loan interest	2,189	3,236
Rabbi's expenses	1,852	2,162
	<u>201,224</u>	<u>200,126</u>

Building services ,maintenance and renewals includes items where direct donations have been received. This income is included in contributions and donations on page 6.

#### **Other Direct Charitable Expenses**

Religion School expenses (incl. Salaries & National Insurance)	27,660	33,330
High Holyday Services and other Religious Services	5,932	4,701
Youth Expenditure	0	176
	<u>33,592</u>	<u>38,207</u>

# KOL CHAI - HATCH END JEWISH COMMUNITY

(An unincorporated charity)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2013

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	2013	2012
	£	£
<b>7</b>		
<b><u>CAPITAL RESERVE</u></b>		
Balance brought forward	404,398	393,333
Transfer from building fund reserve (Note 8)	23,046	21,441
Amortisation on building (Note 2)	<u>-10,376</u>	<u>-10,376</u>
Balance carried forward	<u>417,068</u>	<u>404,398</u>
<b>Represented by:</b>		
Freehold premises (net book value)	507,447	517,823
Bank loan due in more than one year	-77,629	-90,885
Bank loan due in less than one year	<u>-12,750</u>	<u>-22,000</u>
	<u>417,068</u>	<u>404,938</u>

### **8** **BUILDING RESERVE**

The Building Fund Reserve represents funds set aside from the community's normal income together with specific fundraising and donations designed to meet the cost of building projects.

	2013	2012
	£	£
Balance brought forward	-47,762	-33,879
Transfer from membership subscriptions	5,724	5,913
Fund raising	1,323	1,645
Transfer to capital reserve (Note 7)	<u>-23,046</u>	<u>-21,441</u>
Balance carried forward	<u>-63,761</u>	<u>-47,762</u>

**KOL CHAI - HATCH END JEWISH COMMUNITY**  
(An unincorporated charity)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MAY 2013**

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9 **WELFARE FUND**

The Welfare Fund was established to allow the Trustees to make specific donations, as they see fit, to needy causes in the community. These funds represent donations specifically designated for this purpose.

	<b>2013</b>	<b>2012</b>
		£
Balance brought forward and carried forward	<u>2,391</u>	<u>2,391</u>
<b>Represented by:</b>		
Bank and cash balances	<u>2,391</u>	<u>2,391</u>

10 **PA FUND**

The Parents' Association (PA) Fund was established to support the activities of the Religion School. Funds are raised from specific donations and fundraising events.

	£	£
Balance brought forward and carried forward	<u>866</u>	<u>866</u>
<b>Represented by:</b>		
Bank and cash balances	<u>866</u>	<u>866</u>

11 **EDUCATIONAL TRUST FUND**

The Educational Trust Fund, founded in the memory of one of our early members, is available to sponsor any member participating in a course or event intended to further Jewish learning or identify. The fund receives specific donations.

	<b>2013</b>	<b>2012</b>
	£	£
Balance brought forward	4,239	4,834
Donations made during the year	-500	-1,300
Donations received during the year	<u>704</u>	<u>705</u>
	<u>4,443</u>	<u>4,239</u>
<b>Represented by:</b>		
Bank and cash balances	<u>4,443</u>	<u>4,239</u>

# KOL CHAI - HATCH END JEWISH COMMUNITY

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2013

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### 12 RABBI'S DISCRETIONARY FUND

The Rabbi's Discretionary Fund was established to allow the Rabbi to make specific donations for charitable purposes, as he sees fit. The fund represents donations for this purpose from both inside and outside the Community.

	2013 £	2012 £
Balance brought forward	550	475
Donations received in the year	350	290
Donations made in the year	-400	-215
Balance carried forward	<u>500</u>	<u>550</u>
<b>Represented by:</b>		
Bank and cash balances	<u>500</u>	<u>550</u>

### 13 WORLD JEWRY

	2013	2012
Brought forward and carried forward	<u>-100</u>	<u>-100</u>
<b>Represented by:</b>		
Bank and cash balances	<u>-100</u>	<u>-100</u>

### 14 NEXT GENERATION

	2013 £	2012 £
Balance brought forward	23,735	22,166
Donations received in the year	2,937	2,937
Expenditure applied in the year	-824	-2,268
Income Tax reclaimed	<u>900</u>	<u>900</u>
Balance carried forward	<u>26,748</u>	<u>23,735</u>
<b>Represented by:</b>		
Bank and cash balances	<u>26,748</u>	<u>23,735</u>