

**Beth Shalom Reform Synagogue**

**Financial Statements**

**For the period from**

**1st September 2013 to 31st August 2014**

**Registered Charity No**  
1136605

**Registered Company No**  
07240029

**Board of Trustees and Directors**

Mike Frankl  
Louise Maddison  
Sarah Leigh  
Deborah Thain  
Laurence Coppersmith  
Orna Meir-Stacey  
Melanie Granville  
Fred Diamond  
Shally Shefer

**Registered Office**

Unit 1  
Chapelton Lodge  
East Winch Road, Blackborough End  
Kings Lynn PE32 1SF

**Members of:**

Movement for Reform Judaism  
80 East End Road  
London N3 2SY  
and  
Jewish Joint Burial Society  
1 Victory Road  
London E11 1UL

**Auditors**

Prentis & Co LLP  
Chartered Accountants  
& Statutory Auditors  
115c Milton Road  
Cambridge CB4 1XE

**Solicitors**

Taylor Vinters  
Merlin Place  
Milton Road  
Cambridge CB4 0DP

**Bankers**

HSBC  
32 Market Hill  
Cambridge CB2 3HZ

NatWest  
Cambridge Market Street Branch  
23 Market Street  
Cambridge CB2 3PA

**Insurance Brokers**

Lark Insurance Broking Group  
Century House  
North Station Road  
Colchester  
Essex CO1 1RE

## **Beth Shalom Reform Synagogue**

### **Trustees Report for the period from 1 September 2013 to 31st August 2014**

The Trustees present their report and financial statements for the year ended 31st August 2014.

The financial statements comply with current statutory requirements, with the Memorandum and Articles of Association and with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005).

Beth Shalom Reform Synagogue (hereinafter - BSRS) is a registered charitable company which professes the Jewish religion, and was formed with the aims of providing and maintaining a Reform Synagogue for the purposes of public worship, and advancing religious and educational activities for the residents and students of Cambridge and its environs.

BSRS a company limited by guarantee, is governed by its Memorandum and Articles of Association. The liability of the Members in the event of the company being wound up is limited to a sum not exceeding £1 each. The management and affairs of BSRS are managed by a Council which is elected at each Annual General Meeting. It has no related parties, other than those disclosed in note 18 on page 12.

Our objectives are set to reflect our faith and community aims. Each year our Trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

#### **The current activities of BSRS include:-**

- Regular services each Saturday and on Jewish Festivals;
- Cheder (Sunday School) for children aged 6 to 12 years, attended by members' children;
- Weekly Hebrew classes for adults;
- Social and cultural activities for adults and young people;
- Burial services to members and their non-Jewish partners and minor children;
- Welfare care and assistance;
- The distribution of a weekly electronic newsletter, updating members on Jewish related events in Cambridge and its vicinity.
- Conversion classes for proselytes

#### **Achievement highlights for 2013/14**

In February 2014 the Synagogue Council agreed to start the construction of the new synagogue. Construction began in April 2014 with a target contract completion date in March 2015. Construction has progressed very well and it is likely that the first services will take place in the new building at the end of April or early May 2015. Fundraising has continued throughout the year and it is anticipated that the final shortfall will be less than £300,000, which will be funded through a bank loan and/or loans from members.

Shabbat morning services successfully moved from Wesley House to the Baptist Church Hall in Mill Road. The Cheder continues to flourish at Kings College School.

Statistics for the year, show:

Membership number as at 31st August 2014 consisted of 256 adults including students, and this also includes 184 families and 155 children (under the age of 21).

13 families have joined and 6 left, 18 full members joined and 13 left.

#### **Financial review**

Due to our continuing successful fund raising campaign, total income for the year at £498,191, was more than £118,000 higher than the previous year. Unrestricted income increased by more than 7% to £76,253 as a result of a continued increase in subscriptions and improved collections following the introduction of the Direct Debit system.

Total expenditure for the year increased slightly to £88,727.

Overall our Unrestricted Reserves increased by £10,478 ensuring that our Reserves Policy of maintaining reserves equivalent to one year of expenditure is kept. Within Restricted Funds, successful fund raising has increased our Building Fund to £1,619,493.

#### **Future Plans**

We continue to work towards raising the necessary funds to complete the building project.

Once the building is completed we shall develop a wide range of activities to take place within our new home.

#### **Reserves and Investment Policy**

The reserves and investment policy of BSRS is to keep available reserves equal to one year of normal expenditure.

**Risk Assessment**

Major risks facing BSRS have been identified as far as possible and steps taken to mitigate them.

**Grant Making Policy**

BSRS hold an annual High Holyday appeal, raising funds for (i) BSRS, (ii) a Jewish charity, and (iii) a local Cambridge-based community charity. In addition, there is an annual budget of £1,000, to be distributed to charities selected by the executive committee of the charity.

**Members of the Board of Trustees, who are directors for the purposes of company law, who served during the year and up to the date of this report, are:**

Michael Frankl	(Honorary Chairman)	
Corinna Alberg		(Resigned 30.04.14)
Liz Andrews	(Children's Services)	(Resigned 30.04.14)
David Cebon		(Resigned 30.04.14)
Laurence Coppersmith	(Honorary Treasurer)	
Orna Meir-Stacey	(Senior Warden)	
Wesley Bloom		(Resigned 13.09.13)
Melanie Granville		
Louise Maddison		(Appointed 02.05.14)
Sarah Leigh	(Honorary Secretary)	(Appointed 02.05.14)
Deborah Thain		(Appointed 02.05.14)
Fred Diamond		(Appointed 02.05.14)
Shally Shefer		(Appointed 02.05.14)

**Statement of Trustees' Responsibilities**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income and expenditure, of the charity for the year. In preparing these financial statements, the trustees are required to:

- observe the methods and principles of the Charities SORP;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

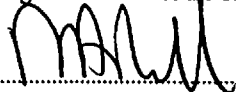
The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the Trustees are aware:

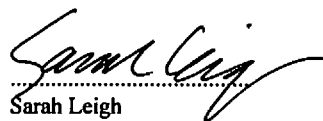
- There is no relevant audit information of which the company's auditors are unaware, and;
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees have authorised the following Honorary Officers to sign this annual report on their behalf:

Signed on behalf of the Trustees



Michael Frankl  
Chairman



Sarah Leigh  
Secretary

**Report of the Independent Auditors to the Trustees of Beth Shalom Reform Synagogue  
for the period from 1st September 2013 to 31st August 2014**

We have audited the financial statements of Beth Shalom Reform Synagogue for the year ended 31st August 2013 which comprise of the Statement of Financial Activities, the balance sheet, and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS**

As explained more fully in the Trustees' Responsibilities Statement set out on page 3, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implication for our report.

**OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st August 2014, and of its incoming incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

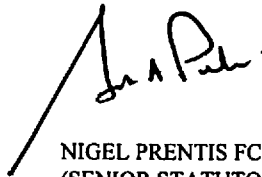
**Beth Shalom Reform Synagogue**

**Report of the Independent Auditors to the Trustees of Beth Shalom Reform Synagogue  
for the period from 1st September 2013 to 31st August 2014 ..... Continued**

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements;  
or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



NIGEL PRENTIS FCA  
(SENIOR STATUTORY AUDITOR)  
FOR AND ON BEHALF OF  
PRENTIS & CO LLP  
CHARTERED ACCOUNTANTS  
& STATUTORY AUDITORS

115c Milton Road  
Cambridge  
CB4 1XE

17 March 2015

Prentis & Co LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**Beth Shalom Reform Synagogue**

**Statement of Financial Activities for the period from 1st September 2013 to 31st August 2014**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
<b>Incoming Resources</b>					
<b>Voluntary Income</b>					
Donations	2	5,491	389,853	395,344	286,669
<b>Investment Income</b>					
Bank Interest		-	15,734	15,734	8,549
<b>Incoming Resources from Charitable Activities</b>					
Income from burial activities & JJBS Levy	3	-	15,813	15,813	16,999
Board of Deputies Voluntary Levy		-	538	538	784
Gift Aid		13,763	-	13,763	11,473
Membership Subscriptions		56,999	-	56,999	54,833
<b>Total Incoming Resources</b>		<b>76,253</b>	<b>421,938</b>	<b>498,191</b>	<b>379,307</b>
<b>Resources Expended</b>					
<b>Costs of Generating Funds</b>					
Fundraising costs for building programme		-	359	359	357
Publicity & Kol Shalom Magazine		51	-	51	112
<b>Charitable Activities</b>					
Grants made	4	-	5,989	5,989	2,154
Education	5	29,384	-	29,384	29,653
Religious Affairs	6	24,597	-	24,597	27,245
Subscriptions	7	10,043	678	10,721	8,620
Expenditure on burial activities & JJBS subscriptions	8	-	15,926	15,926	16,722
Governance	10	1,700	-	1,700	1,603
<b>Total Resources Expended</b>		<b>65,775</b>	<b>22,952</b>	<b>88,727</b>	<b>86,466</b>
<b>Net Movements in Funds for the Year</b>		<b>10,478</b>	<b>398,986</b>	<b>409,464</b>	<b>292,841</b>
<b>Funds Balance Brought Forward</b>		<b>71,086</b>	<b>1,232,778</b>	<b>1,303,864</b>	<b>1,011,023</b>
<b>Funds Balance Carried Forward</b>		<b>81,564</b>	<b>1,631,764</b>	<b>1,713,328</b>	<b>1,303,864</b>

The statement of financial activities includes all gains and losses in the year and therefore a Statement of Total Recognised Gains and Losses has not been prepared.

All the above amounts relate to continuing activities.

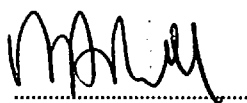
The attached notes form part of these financial statements.

**Beth Shalom Reform Synagogue**

**Balance Sheet for the period from 1st September 2013 to 31st August 2014**

	Notes	2014 £	2013 £
<b>Fixed Assets</b>			
Intangible Assets	12	8,343	8,549
Tangible Assets	13	915,367	655,186
		<u>923,710</u>	<u>663,735</u>
<b>Current Assets</b>			
Cash at bank and in hand		840,876	623,019
Debtors	14	64,234	25,181
		<u>905,110</u>	<u>648,200</u>
<b>Creditors</b>			
Amounts falling due within one year	15	115,492	8,071
<b>Net current assets</b>		<u>789,618</u>	<u>640,129</u>
<b>Total Assets less Current Liabilities</b>		<u>1,713,328</u>	<u>1,303,864</u>
<b>Funds</b>			
Unrestricted funds		81,564	71,086
Restricted funds	17	1,631,764	1,232,778
		<u>1,713,328</u>	<u>1,303,864</u>

The financial statements on pages 6 to 12 were approved by the Board of Trustees on *25 February 2015* and signed on their behalf by

  
 Michael Frankl  
 Trustee and Chairman

  
 Sarah Leigh  
 Trustee and Secretary



Notes to the Financial Statements for the period from 1st September 2013 to 31st August 2014

a) Basis of preparation

The financial statements have been prepared under the historical cost convention subject to the revaluation of investments, the Companies Act 2006, and in accordance with the Statement of Recommended Practice, on Accounting and Reporting by Charities (SORP) issued in 2005.

b) Incoming Resources

Income is the amount receivable during the year ended 31st August 2013. Membership subscriptions and JJBS levies are recognised when they fall due, i.e. on the membership renewal date, 1/9/12, or date of joining the synagogue.

Donations are recognised when received.

c) Resources Expended

Resources expended are recognised in the period in which they are incurred and include irrecoverable VAT where applicable.

Resources expended is the amount expendable on direct charitable activities, publicity and governance in the period.

Resources expended on support costs are apportioned between Education costs and Religious Affairs costs on the basis of levels of activity within the respective categories.

d) Fixed Assets

As from 1 March 2005 the plots are depreciated on a straight line basis over the 50 year term of the lease.

Tangible assets are included at cost. Depreciation is provided to write off the cost of the assets over their useful economic lives.

Torah scrolls - these are depreciated straight line over 50 years, the useful estimated life of a scroll

Prayer books - these are depreciated at 25% reducing balance per annum.

Furniture and equipment - these are depreciated at 25% reducing balance per annum.

2. Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Building fund	-	383,864	383,864	279,570
HHD 2013 - Karen Morris Memorial Trust	-	2,977	2,977	1,004
HHD 2013 - Rabbis for Human Rights	-	3,012	3,012	1,150
Seder	1,539	-	1,539	1,684
Other	3,952	-	3,952	3,261
	<b>5,491</b>	<b>389,853</b>	<b>395,344</b>	<b>286,669</b>

3. Income from Burial Activities and JJBS Membership

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Jewish Joint Burial Society collected from members	-	10,935	10,935	11,151
Income from Burial Activities	-	4,878	4,878	5,848
	<b>-</b>	<b>15,813</b>	<b>15,813</b>	<b>16,999</b>

**Beth Shalom Reform Synagogue**

**Notes to the Financial Statements for the period from 1st September 2013 to 31st August 2014**

**4. Grants in furtherance of the Charity's objects**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
UJIA	-	-	-	-
HHD 2013 - Karen Morris Memorial Trust	-	2,977	2,977	1,004
HHD 2013 - Rabbis for Human Rights	-	3,012	3,012	1,150
Donation to World Jewish Relief	-	-	-	-
	-	5,989	5,989	2,154

**5. Education**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Teachers' and Helpers' Salaries	2,772	-	2,772	3,065
Conversion	96	-	96	103
Cheder:				
Books and materials	410	-	410	1,036
Teachers' and Helpers' Salaries	19,559	-	19,559	18,417
Room hire	810	-	810	750
Other expenses (gifts, refreshments)	559	-	559	267
Support costs (note 9)	5,178	-	5,178	6,015
	29,384	-	29,384	29,653

**6. Religious Affairs**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
HH Crèche	352	-	352	197
HH Flowers	60	-	60	460
HH Other costs	3,508	-	3,508	3,848
Seder	1,909	-	1,909	2,439
Kiddushim and Catering	2,011	-	2,011	2,564
Setting-Up Salaries	2,239	-	2,239	1,703
Hall rental	6,394	-	6,394	6,858
Sundry	132	-	132	154
Kabbalat for kids	225	-	225	-
Support costs (note 9)	7,767	-	7,767	9,022
	24,597	-	24,597	27,245

**7. Subscriptions**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Movement for Reform Judaism	9,496	-	9,496	7,358
Board of Deputies	454	678	1,132	1,164
American Funds for Charities	93	-	93	98
	10,043	678	10,721	8,620

**Beth Shalom Reform Synagogue**

**Notes to the Financial Statements for the period from 1st September 2013 to 31st August 2014**

**8. Burial**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Membership payments to Jewish Joint Burial Society	-	11,045	11,045	10,874
Expenditure on Burial Activities	-	4,881	4,881	5,848
	-	15,926	15,926	16,722

**9. Support Costs**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Bank charges	609	-	743	743
Sundry	1,615	-	1,409	1,409
Insurance	1,811	-	2,944	2,944
Book-keeping	7,496	-	9,372	9,372
Just Giving Fees	470	-	430	430
Depreciation	944	-	1,120	1,120
	12,945	-	16,018	16,018
Allocated between:				
Education	(40%) 5,178	-	5,178	6,015
Religious affairs	(60%) 7,767	-	7,767	9,022

**10. Governance**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Auditors' fee	1,700	-	1,700	1,603

**11. Staff costs and numbers**

	2014 £	2013 £
Salaries and wages	27,587	21,373
Social security costs	1,478	1,502
	<u>29,065</u>	<u>22,875</u>

There were no full time employees; however there were 31 part-time employees during the year whose hours vary.

No employee received emoluments of more than £50,000.

The above numbers do not include trustees, who are permitted to receive remuneration for their duties.

£187.78 of reimbursements were made to trustees for expenses incurred during the year (2013: £629.73).

**Beth Shalom Reform Synagogue**

**Notes to the Financial Statements for the period from 1st September 2013 to 31st August 2014**

<b>12. Intangible Fixed Assets</b>	<b>Burial Rights</b>
	<b>£</b>
<b>Cost</b>	
Cost as at 1st September 2013 and 31st August 2014	<u>10,300</u>
<b>Amortisation</b>	
Amortisation as at 1st September 2013	1,751
Charge for the period	206
Amortisation as at 31st August 2014	<u>1,957</u>
Net book value at 31st August 2014	<u>8,343</u>
Net book value at 31st August 2013	<u>8,549</u>

<b>13. Tangible Fixed Assets</b>	<b>Furniture &amp; Fittings</b>	<b>Land &amp; Buildings</b>	<b>Torah Scrolls</b>	<b>Prayer Books</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>					
Cost at 1st September 2013	1,251	642,545	13,200	4,448	661,444
Additions in the year	-	260,972	-	24	260,996
Disposals in year	-	-	-	77	77
Cost as at 31st August 2014	<u>1,251</u>	<u>903,517</u>	<u>13,200</u>	<u>4,395</u>	<u>922,363</u>
<b>Depreciation</b>					
Depreciation as at 1st September 2013	487	-	2,508	3,263	6,258
Charge for the year	191	-	264	283	738
Depreciation as at 31st August 2014	<u>678</u>	<u>-</u>	<u>2,772</u>	<u>3,546</u>	<u>6,996</u>
Net book value at 31st August 2014	<u>573</u>	<u>903,517</u>	<u>10,428</u>	<u>849</u>	<u>915,367</u>
Net book value at 31st August 2013	<u>764</u>	<u>642,545</u>	<u>10,692</u>	<u>1,185</u>	<u>655,186</u>

<b>14. Debtors</b>		<b>2014</b>	<b>2013</b>
		<b>£</b>	<b>£</b>
Prepayments		1,454	5,259
Gift Aid Receivable		16,085	18,113
VAT repaid		-	1,219
Loan		68	-
Restricted fund donation		46,790	-
Membership & JJBS Receivable		-163	590
		<u>64,234</u>	<u>25,181</u>

<b>15. Creditors: Amounts falling due within one year</b>		<b>2014</b>	<b>2013</b>
		<b>£</b>	<b>£</b>
Taxation and salaries		1,081	632
Sundry creditors		109,291	4,894
Accruals		5,120	2,545
		<u>115,492</u>	<u>8,071</u>

**Beth Shalom Reform Synagogue**

**Notes to the Financial Statements for the period from 1st September 2013 to 31st August 2014**

**16. Analysis of Net Assets Between Funds**

	Total Unrestricted Funds £	Total Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Fixed Assets	20,193	950,307	970,500	663,735
Net Current Assets	61,370	681,458	742,828	640,129
	<b>81,563</b>	<b>1,631,765</b>	<b>1,713,328</b>	<b>1,303,864</b>

**17. Restricted Funds**

	Balance 01/09/2013 £	Incoming Resources £	Resources Expended £	Balance 31/08/2014 £
Ridgefield Fund	7,074	67	-	7,141
Rose-Marrow Fund	3,490	33	-	3,523
High Holyday Appeal	-	5,989	5,989	-
Burial activities including Jewish Joint Burial Society	1,745	15,813	15,926	1,632
Board of Deputies Voluntary Donations	115	538	678	-25
Building Fund	1,220,354	399,498	359	1,619,493
	<b>1,232,778</b>	<b>421,938</b>	<b>22,952</b>	<b>1,631,764</b>

- a. The Ridgefield Fund is to be used for special synagogue projects.
- b. The Rose-Marrow Fund is to be used for special synagogue projects.
- c. The High Holyday Appeal is used to support specific charities selected each year by the synagogue.
- d. The Jewish Joint Burial Society provides funeral benefits for the members of the synagogue.
- e. Voluntary donations are collected with annual subscriptions for passing to the Board of Deputies
- f. Building fund for the construction of a Synagogue at Auckland Road.

**18. Related Parties**

During the year £4096 (2013: £4278) was paid to children of the trustees for work carried out on behalf of the charity.